

QUINTE LOCAL IMMIGRATION PARTNERSHIP

...a better community for everyone

Minutes of the meeting 05 November 2019

MEETING :	Quinte Local Immigration Partnership www.quintelip.ca
LOCATION	Belleville Public Library & John M. Parrott Art Gallery, Board Room 2nd floor, 223 Pinnacle Street, Belleville, Ontario
PROJECT COORDINATOR ADMINISTRATOR /FACILITATOR	<ul style="list-style-type: none"> • John L. Robertson - Project Coordinator - Quinte Local Immigration Partnership - Email: lip@quinteimmigration.ca • Orlando Ferro - QLIP Administrator / Facilitator - Executive Director – Quinte Immigration Services QUIS - Email: oferro@quinteimmigration.ca
NOTE TAKER	<ul style="list-style-type: none"> • John L. Robertson – QLIP Project Coordinator
ATTENDEES	<ul style="list-style-type: none"> • Veronica Montgomery - Hastings Prince Edward Public Health • Victoria Law - Hastings Prince Edward Public Health • Trevor Pross - Chief Executive Officer Belleville Public Library and John M. Parrott Art Gallery • Connie Gallupe - Amnesty International & Board Member Quinte Immigration Services QUIS • Mary Jane Green - Amnesty International • Helen Rector - Senior Finance Manager - Quinte Immigration Services QUIS • Regrets - Chris Beaudrie - Program Supervisor - Program Coordinator St. Leonard's Home of Trenton (SLHT) - Open Custody Home • Regrets - Dr. Aruna Alexander - UNAC United Nations Association Canada - Quinte Branch and City of Belleville Inclusion Committee BIC.

Agenda topics

DISCUSSION	<ul style="list-style-type: none"> • Introductions and opening remarks
	<ul style="list-style-type: none"> • Acknowledgement - This Anti-Racism Action Program (ARAP) initiative is part of the Quinte Local Immigration Partnership QLIP - Bringing communities together; welcoming newcomers. • Acknowledgement - Special appreciation to Trevor Pross - Chief Executive Officer Belleville Public Library and John M. Parrott Art Gallery for providing the Board Room 2nd floor Belleville Public Library. • Anti-Racism Action Program (ARAP) - Funding Application is available at: https://www.canada.ca/en/canadian-heritage/services/funding/anti-racism-action-program/application-guidelines.html#a2

- **Note: The objectives of the program are to:**
 - **Support** communities confronting racism and discrimination, promote intercultural and interfaith understanding and foster equitable opportunities to participate fully in Canadian society;
 - **Promote** and engage in discussions on multiculturalism, diversity, racism and religious discrimination at the domestic and international levels; and
 - **Strengthen** research and evidence to build understanding of the disparities and challenges faced by racialized and religious minority communities, and Indigenous peoples.
 - **The areas that ARAP covers can include** anti-racism and discrimination, intercultural, faith based, racialized communities and LGBTQ.

- **ARAP application** - Copies of the application were distributed at the meeting (to be included with the minutes of the meeting).
- Also available through the link provided in the Agenda (the link is shown above for convenience).

- **Belleville Inclusion Committee BIC Promotional material – Hosted by the BIC Funding \$ includes events.**

- **Belleville Public Library and John M. Parrott Art Gallery – Planning \$’s may** **be required.**

- **Funding to be matched – Reference QUIS to follow through.**

- **Hastings Prince Edward Public Health**
- Included in the Steering Committee
- Hastings Prince Edward Public Health (Possibly CDC Quinte assistance) reference a request for Proposal RFP template (CDC)
- Hastings Prince Edward Public Health may be able to provide “in-kind” support such as reserving board rooms.

- **Consultant**
- **Evidence Collection – Consultant agreement – Possibly up to five focus groups – includes online survey - Funding \$ includes HST (QUIS - pay consultant directly)**

- **Consultant**
- Time-frame - Consultant may need to have seven (7) months for research – example: one focus groups per area in the Quinte Region.
- Consultant Evaluation – Funding dollars
- Evaluate the complete project
- Local data – what was missing and is missing
- ARAP Research Consultant Sample

- **Coordinator – Evaluate projects - Contacts - Part of evaluation - Reports**

- **Funding \$ to apply to Consultant per year**

- **“In-kind” is noted in the ARAP contract** includes in-kind not for funding but an example of community stakeholder support

- **Belleville Public Library and John M. Parrott Art Gallery**
- **Included in the Steering Committee**
- Any “In-kind” support – will provide value added - Administrative support (and dollars for events / shows)
- Belleville Public Library and John M. Parrott Art Gallery may be able to provide “in-kind” support such as reserving board rooms, coffee, and the Gallery may be available for presentations and displays in support of the Quinte Region’s Anti-Racism Action Program (ARAP) initiative.
- “In-kind” is noted the ARAP contract includes in-kind not for funding but an example of community stakeholder support
- **Prince Edward County Library (Wellington) to be contacted in reference to provide “in-kind” support** such as reserving board rooms

- **Arron Bell – Lot 48 Film Co. – Video costs - Funding \$**
- Online hate – film etc. – Arron Bell – Lot 48 Film Co.
- Video production and delivery

- **ARAP Coordinator will be required – QUIS will be dealing with hiring a Coordinator – Salary negotiated.**

- **Amnesty International - Belleville Group 111 (Section 3 Link to themes)**
- Amnesty International Canada website – search under the menu item “Community Groups” for Belleville Group 111
- Campaign involving minority communities including indigenous. **Funding \$**
- Four speakers - tentative
- Various events

- Promotional education events – include Social Media

- **Digital media campaign – Funding \$**

- **Planned Activities – See Section “5” of ARAP below:**
- **Section “5”:** List all your project’s planned activities - columns
- **Eligible projects**
- **To be eligible, your project must align with 1 or more of the following 3 key themes:**
 - Employment: reducing barriers to hiring, leadership training and workplace skills training;
 - Justice: promoting interventions for youth and encouraging positive relationships between communities and the criminal justice system; and
 - Social participation: promoting participation and reducing barriers in community sport, arts and culture.
- **The ARAP will also prioritize projects that target online hate and promote digital literacy.**
- **The following three points are important to consider when developing your proposal:**
 - Projects can focus on the needs of a single community: Indigenous Peoples, racialized communities and religious minorities. Projects do not have to create opportunities for interaction between two or more distinct communities.
 - The ARAP can fund projects that build on the core business of the applying organization.
 - The ARAP provides one-time funding for projects of a fixed term. The ARAP projects component does not provide on-going program funding.
- **Eligible expenses**
- **Only project-related cash expenses are eligible; these may include:**
 - salaries, benefits and consultant fees directly related to the project;
 - travel and accommodation within Canada, which must not exceed the rates permitted for travel on government business;

- hospitality (only for meals and refreshments for workshop participants);
- promotion and communication;
- evaluation and audit;
- insurance (recipients must ensure that any public events funded by the Program are covered by appropriate insurance);
- rental of office space and equipment not normally used in your organization's daily operations.
- **In all cases, administration/overhead costs** (e.g. rental of office space) will be limited to a maximum of 15% of the total project funding.
- **We cannot fund expenses incurred prior to receiving your application.** If you incur expenses for your project before receiving written confirmation of your funding approval, you will be doing so at your own risk.
- **Employment** - Issues – Employment Discrimination
- **Barriers to employment - Need proposals - to assist**
- **Contacts for Faith Based Groups**
- Dr. Aruna Alexander - UNAC United Nations Association in Canada – Quinte Branch.
- **Contact for youth**
- **Chris Beaudrie** – Program Supervisor - Program Coordinator - St. Leonard's Home of Trenton (SLHT) - Open Custody Home.
- **Belleville Public Library and John M. Parrott Art Gallery**
- Participation:

\$ To be determined

 - Arts and Culture / Workshops / may involve Computer Labs
- Chris Beaudrie could bring teens to the Library for workshops
- **John M. Parrott Art Gallery - Potential event 2020 / 2021 focused on showcasing indigenous / newcomer art - Possible open competition – Event promotion**
- **Also consider - Gallery 121 on Bridge Street.**
- **Multi-year Application?** - If a multi-year application then layout the first year and then year 2 and 3 then can be fine-tuned for second and third year.
- End of first full year use the information to build into the following year.
- **First year** = R&D + Research to provide proof of need for 2nd year contingencies
- **Second year** = Actions
- Research drives the events
- **Plan of action** needed for 1st and 2nd years
- **Dollars and numbers – Total amount** - Matching funds = our \$ X 2
- April 01, 2020 is the start
- Determine if 2nd year is justified
- **Summary of project needed and Project rational**
- Amnesty can help – Domestic /International
- **Need numbers and events**
- Coordinator survey - Survey at events to capture information and data
- Example - Amnesty events – budget – dates – month – timeframes

- **Anti-Racism Action Program – Application Form**
- **Section 2 (B)**
- **Link to Objectives**
- **Section 2. B. Promote and engage in discussions on multiculturalism, diversity, racism and religious discrimination at domestic or international level**
- **Library - Multiculturalism — Teach people how to spot fake news**
- Library
- Workshops
 - Digital Skills
 - Online hate
 - Social inclusion through Art
 - Digital music

- **Anti-Racism Action Program – Application Form**
- **Section 2 (C)**
- **Link to Objectives**
- **Section 2. C. Strength research and evidence to build understanding of the disparities and challenges faced by racialized and religious minority communities, and Indigenous Peoples.**
- **UNAC United Nations Association Canada - Quinte Branch**

- **Anti-Racism Action Program – Application Form**
- **Section 4**
- **Project Rational**
- **Section 4. Supporting information, statistical data, and research results, consultations with partners, potential beneficiaries and stakeholder.**
- Belleville Intelligencer Article shown below is a good start but more of this nature is needed
- **“Who we are in Belleville may surprise you”**
 Published on: November 1, 2019 | Last Updated: November 1, 2019 12:30 PM EDT
<https://www.intelligencer.ca/opinion/columnists/who-we-are-in-belleville-may-surprise-you>
Author Anne Rector – Advocate - Belleville Intelligencer Writers Group.
 The article by Anne Rector identifies much about the diversity of Belleville... Orlando Ferro, Executive Director of Quinte Immigration Services, offered current data. Tracking countries of origin for new clients served by QIS these last three years, 96 of the world’s nations had expatriates choosing to live here. “Newcomers... come from all over the world” and “...represent approximately eight per cent of the total population of the area.”
- **Focus will need to be Local / Regional**
- **Domestic violence stories**
- **Needs to be projected**

- **Anti-Racism Action Program – Application Form**
- **Section 5.**
- **Project Activities**
- **Activity name – dates – locations – expected number of participants – description of activities (Who & How)**

- **Social enterprise – communication and connectivity**
- **QLIP** - Quinte Local Immigration partnership QLIP
- Extensive network covering a multitude of some 58 organizations, municipalities, plus individuals, groups etc. to be applied.
- **Letter of Support – Draft coming from QLIP**
- **Letters received to date:**
The City of Quinte West - Office of the Mayor and,
The County of prince Edward – Community Development Department
- Letters of support for the project are needed from many organizations
- Utilize template that can be amended by all once in draft
- Emailed out to all

Tentative Total Amount Funding \$

- **Deadline for input to Orlando is Friday November 15, 2019**

NEXT MEETING	LOCATION	TIME
To be determined	To be determined	To be determined