

QUINTE LOCAL IMMIGRATION PARTNERSHIP

...a better community for everyone

Minutes of the meeting 30 September 2019

MEETING :	Quinte Local Immigration Partnership www.quintelip.ca
LOCATION	Tele-Meeting Conference Call – Quinte Region
PROJECT COORDINATOR	<ul style="list-style-type: none"> • John L. Robertson - Project Coordinator - Quinte Local Immigration Partnership - Email: lip@quinteimmigration.ca
ADMINISTRATOR / FACILITATOR	<ul style="list-style-type: none"> • Orlando Ferro - QLIP Administrator / Facilitator - Executive Director – Quinte Immigration Services QUIS - Email: oferro@quinteimmigration.ca
NOTE TAKER	<ul style="list-style-type: none"> • John L. Robertson – QLIP Project Coordinator
ATTENDEES	<ul style="list-style-type: none"> • Kelly McCaw - Belleville Councillor and Belleville Inclusion Committee Chair • Veronica Montgomery - Hastings Prince Edward Public Health • Dr. Aruna Alexander - United Nations Association Canada - Quinte Branch UNAC • Ruth Ingersoll - Director of Community Engagement - Community Development Council of Quinte - Community Development Council of Quinte CDC

Agenda topics

DISCUSSION	<ul style="list-style-type: none"> • Introductions and opening remarks
	<ul style="list-style-type: none"> • Acknowledgement - This Anti-Racism Action Program (ARAP) initiative is part of the Quinte Local Immigration Partnership - Bringing communities together; welcoming newcomers. • Anti-Racism Action Program (ARAP) • The Anti-Racism Action Program Funding Application is available at: https://www.canada.ca/en/canadian-heritage/services/funding/anti-racism-action-program/application-guidelines.html#a2 • The Anti-Racism Action Program (ARAP) is one important means by which the Government of Canada implements Canada’s Anti-Racism Strategy. • The objectives of the program are to: • Support communities <u>confronting racism and discrimination</u>, <u>promote intercultural and interfaith understanding</u> and foster equitable opportunities to participate fully in Canadian society; • Promote and engage in discussions on <u>multiculturalism</u>, <u>diversity</u>, <u>racism and religious discrimination</u> at the domestic and international levels; and

- **Strengthen research and evidence to build understanding of the disparities and challenges faced by racialized and religious minority communities, and Indigenous peoples.**
- **The areas that ARAP covers can include** anti-racism and discrimination, intercultural, faith based, racialized communities and LGBTQ.
- **ARAP applicants have more of a chance of success in project approval if the proposed program has a large area of coverage.**
- It was clarified that the ARAP prefers that a program have a large area of coverage, so not just Quinte but would stand better success if the area were to cover multiple areas, example Belleville, Quinte West, Hastings County etc.
- There are many organizations in the larger area that could be involved e.g. Quinte Local Immigration Partnership QLIP with its 58 partners. The BIC and steering committee may also have links to many groups that could be involved.
- **ARPA – Amnesty International** would like to be included.
- **ARPA themes... possibilities up for discussion at follow-on meetings.**
- **Employment could be a factor** – But that also means avoiding employment operations and projects that exist including pilot projects – need to avoid any duplication.
- **Public education could be a focus** – possibly the production of a film or video that could be played in different places in the region.
- **Justice and youth** - Eligible projects could involve justice and youth.
- **Suggest an ARPA in person meeting to plan.**
- **ARPA needs one lead organization.**
- **Community Organized Support & Prevention (COSP)** could be involved - useful for vulnerable youth <http://www.cosp.ca>
- **COSP is a non-profit community agency**, which is under the administration of a volunteer Board of Directors. It offers community-based justice related programs for adults and young persons. The Ministry of Children And Youth Services, the Ministry of Community Safety And Correctional Services, the Ministry of The Attorney General, the United Way of Quinte, as well as Community Donations are all key sources that assist with funding the program.
- **COSP uses volunteers** and post-secondary school students for many of the programs.
- **CDC – Basically COSP is about keeping kids out of trouble** plus youth and adults – youth programs on prevention. COSP offers community-based justice related programs for adults and young persons.
- **Note:** Link to Community Organized Support & Prevention (COSP) Belleville and District Youth Justice Committee <http://www.cosp.ca/index.php/our-programs/belleville-district-youth-justice-committee>
- **Discussion on what is covered as expenses for the program** – the following is an excerpt from the ARPA Application guidelines to ensure accuracy:
- **Eligible expenses**
Only project-related cash expenses are eligible; these may include:
 - salaries, benefits and consultant fees directly related to the project;
 - travel and accommodation within Canada, which must not exceed the rates permitted for [travel on government business](#);

- hospitality (only for meals and refreshments for workshop participants);
- promotion and communication;
- evaluation and audit;
- insurance (recipients must ensure that any public events funded by the Program are covered by appropriate insurance);
- Rental of office space and equipment not normally used in your organization's daily operations.
- **Expenses that will not be considered for funding include:**
- any type of Director's fees for volunteer members of Boards or other governing bodies; annual general meetings or regular executive board meetings of an organization or association, including related travel; ongoing production of newsletters, newspapers, magazines, journals, or radio and television broadcasts; capital costs or expenditures; and in-kind expenses.
- **ARPA** - In all cases, administration/overhead costs (e.g. rental of office space) will be limited to a maximum of 15% of the total project funding.
- **ARPA** - cannot fund expenses incurred prior to receiving your application. If you incur expenses for your project before receiving written confirmation of your funding approval, you will be doing so at your own risk.
- **ARPA Funding - the ARPA limits to funding - \$500K per fiscal year.**
- Success of the project includes other sources – need to encourage other sources of funding be included in the application.
- Project need to end before April 01 2022 unless funding is approved for longer and funds will need to be based on the scale and scope of the project.
- Possible meetings to be established with other organizations to fit together additional funding in support of the project application.
- Are other sources of funding conditional on getting approval...? QUIS will investigate.
- **The ARPA - Possibility of 3 years**
- Considerations for a longer term contract might be reinforced or complemented by the inclusion of the QUIS welcoming Community Connections program/actions having monthly activities.
- ARPA Budget - The budget has to be concise.
- ARPA Documents – The application needs the provision documents to support the submission.
- **Quinte Immigration Services QUIS** has approval in principle for 5 more years of Federal funding as does the Quinte Local Immigration Partnership, considerations that could bolster backing for the ARPA proposal evaluation - this and a final decision on provision of funding will be decided upon later in 2019.
- ARPA - Project evaluation must be precise – a third party could put it together.
- ARPA - In-kind will not figure into the expenses funding.
- **ARPA – QUIS** - QUIS to investigate matching funds - and that is on track. It would be helpful to have an umbrella organization as part of the project. Meeting suggested for October 10 2019 or later for just those who are interested. QUIS to obtain Quinte West and counties letter(s).
- **ARPA follow-on meeting rooms at Belleville City Hall**
- **Chair of BIC Committee** noted that there are various meeting rooms at City Hall for an ARPA follow-on meeting. A letter for the Mayor will need to be prepared in draft.

- **ARPA Discussions and moving forward...**
- **UNAC** - Aruna to clarify with UNAC HQ about engagement with other groups.
- **QUIS** - Note: The lead organization holds the contribution agreement.
- **QUIS** - responsible for determining matching funding.
- **QUIS** - Need to involve the Bay of Quinte and beyond – to include other communities because “Belleville centric” is not always the best approach.
- **QUIS** - Will speak to Quinte West about meeting with us, and the letter of support from Quinte West will be obtained by QUIS.
- **QUIS** - PEC County may, or may not be that interested... QUIS will call to determine.
- **BIC Committee** should be involved (plus other organizations) as the BIC does tie in through the BIC strategic plan, and the ARPA could assist with BIC strategic priorities.
- **CDC request to QUIS** to clarify with the funders of ARPA the nature of matching \$’s.
- **QUIS** - with the election looming all things may change.

- Meeting adjourned with follow-on meeting scheduled for October 15 2019.

NEXT MEETING	LOCATION	TIME
October 15 2018	Belleville City Hall, Sir Mackenzie Bowell (SMB) Meeting Room 3rd floor, 169 Front Street, Belleville, Ontario.	11:30 a.m. to 1:30 p.m.